

CONSTITUTION OF THE PERSATUAN HASH HOUSE HARRIERS, PETALING,

NAME, POSTAL ADDRESS AND PLACE OF MEETING

- 1) The Association shall be known as the PERSATUAN HASH HOUSE HARRIERS (PETALING HASH HOUSE HARRIERS), and is hereinafter referred to as the "Association".
- 2) Its address for correspondence shall be : -

P.O.Box 6614
Kampong Tunku
PETALING JAYA
- 3) Its place of meeting shall be : -
D2 Taman Tunku
Jalan Kenny Selatan
KUALA LUMPUR

OBJECTS

- 4) The objects of the Association shall be :-
 - i) To promote and encourage the sport of cross country running in Petaling .
 - ii) To foster mutual goodwill, understanding and friendship between its members.
 - iii) To organise social functions from time to time.

EMBLEM

- 5) The emblem if the Association will be an exact facsimile of the design and colours in the drawing annexed hereto.

Description - It is a cartoon of a person with a crop of leaves for hair.

Colour - green hair, with black outline on a white background.

MEMBERSHIP

- 6) Membership is open to all persons residing in Petaling Jaya irrespective of sex, race, or nationality. No University or University College student may be a member without the written permission of the Vice - Chancellor concerned.
- 7) A person wishing to join the Association shall submit his application to the Hon. Secretary on the requisite form and he shall be deemed a member when his application is confirmed by the Grand Master after consultation with the Committee.
- 8) The Committee shall have the right to refuse membership without ascribing any reason for their action.
- 9) All fully paid up members are entitled to one vote at the meeting of the Association.

ENTRANCE FEES, SUBSCRIPTION AND OTHER DUES.

- 10) An entrance fee of RM30 shall be payable by a new member.
- 11) Subscription, payable monthly in advance, will not exceed RM15 per month for Male Members and RM7 for Lady Members who run, but these rates of subscription may be altered by the Committee and shall in such event be promulgated in the weekly newsletter.

- 12) No member who has not paid his subscription or arrears of his subscription will be permitted to run.
- 13) Any member who does not attend a run for 2 months without due notice in writing to the Hon. Secretary shall cease to be a member of the Association. Should he wish to rejoin, his application shall be considered by the Committee, and if approved, he will be liable to the usual entrance fee.
- 14) Dues to be paid by Guest runners, will be reviewed and advised by the Committee from time to time.
- 15) Guests runners will only be permitted to run on 4 occasions. Thereafter they must apply for membership.
- 16) Visiting Hash Members and regular members' children residing temporarily in Petaling Jaya for longer than a month, will be permitted to participate in runs on payment of only the monthly subscription.

RESIGNATION

- 17) Any member may resign by giving the Hon. Sec written notice to that effect. Such member shall be liable to all arrears including subscription for the month in which notice is given.

GENERAL MEETING

- 18) The Annual General Meeting of the Association shall be held in each calendar year during the month of March. The total number of members present at the Annual General Meeting must be twice that of the Committee or half the total numbers of members, whichever is less, to constitute a quorum.
- 19) If half an hour after the time appointed for the meeting a quorum is not present, the Meeting shall be postponed to a date (not exceeding 30 days) to be decided by the Committee, and if a quorum is not present half an hour after the time appointed for the postponed meeting, the members present shall have the power to proceed with the business of the day but they shall not have the power to alter the rules of the Association or to make decisions affecting the whole membership.
- 20) At least 14 days clear notice together with the audited statement of accounts for the previous year shall be given of all General Meetings to the members of the Association. The Hon. Secretary shall give copies of the Agenda for each meeting to all members. The following items shall be on the agenda at every Annual General Meeting : -
 - i) The Committee's report on the working of the Association during the previous year.
 - ii) To receive the Treasurer's report and the audited accounts of the association for the previous year
 - iii) The election of a Committee and to appoint auditors for the ensuing year.
 - iv) To deal with such matters as may be put before it.

A Member who wishes to place any item on the agenda of an Annual General Meeting shall do so provided he gives in writing to the Hon. Secretary 3 weeks before the meeting is due to be held.
- 21) An extraordinary general meeting requisitioned by members shall be convened : -
 - i) Whenever the Committee deems it desirable.
 - ii) At the joint request in writing of not less than 2 / 3rds of the members stating the objects and reasons for such a meeting.

An extraordinary meeting requisitioned by members shall be convened for a date within 10 days of the receipt of such a requisition. Notice and agenda for an extraordinary general meeting shall be forwarded by the Secretary to all members at least 15 days before the date fixed for the meeting.

- 22) Rules (18) and (19) regarding the quorum and the postponement of an Annual General Meeting shall apply also to an extraordinary general meeting, but with the provision that if no quorum is present half an hour from the time appointed for a postponed extraordinary general meeting requisitioned by members, the meeting shall be cancelled, and no extraordinary general meeting shall be requisitioned for the same purpose until after a lapse of at least 6 months from the date thereof.

COMMITTEE

- 23) The management of the affairs of the Association shall be vested in a Committee Meeting consisting of the following, who shall be termed the Office Bearers of the Association. they shall be elected at the Annual General Meeting : -

- i) Grand master
- ii) Joint Master (2)
- iii) Secretary
- iv) Assistant Secretary
- v) Treasurer
- vi) Assistant Treasurer
- vii) Interhash Secretary
- viii) 8 Ordinary Committee Members.

Where possible all Office Bearers and every Officer performing executive functions shall be Malaysians Citizens.

- 24) Names of the above officials shall be proposed and seconded at the Annual General Meeting and election will follow a simple majority vote of members. All officers except the Hon. Treasurer may be re-elected year after year.
- 25) The Committee shall have the power to co-opt any member of the Association to fill any vacancies in the Committee until the next Annual General Meeting.

COMMITTEE MEETINGS

- 26) Committee meetings shall be held at such times as may be considered desirable. At least seven day's notice will be given for such meetings. At least one Master, Secretary (or Assistant Secretary), Treasurer (or Assistant Treasurer) and 5 ordinary Committee Members must be present at a Committee Meeting for its proceedings to be valid.
- 27) The members of the Committee shall have the power to elect a new Grand Master, Joint Masters or Hon. Secretary and Treasurer in the event of the holder of any of these officers being unable or unwilling to serve.
- 28) The Committee shall remain in office until the following Annual General Meeting. Any of the elected Committee Members shall cease to hold offices if : -
- i) He resigns giving notice to the Hon. Secretary or Grand Master or
 - ii) He is adjudged a bankrupt.
- 29) The duty of the Committee is to organise and supervise the daily activities of the Association and to make decisions on all matters not requiring the approval of a General Meeting. It may not act contrary to the expressed wishes of the members and shall always remain subordinate to the general meetings.

- 30) Any single expenditure in excess of \$1,000/- for a particular month shall be subject to the approval of a Committee Meeting of the Association.
- 31) The Association shall open a bank account in its name and cheques or withdrawals from this account shall be signed by two of the following : -
- i) Grand Master
 - ii) Hon. Secretary
 - iii) Hon. Treasurer

DUTIES OF OFFICE BEARERS

- 32) The duties of the Office Bearers are as follows : -
- i) The Grand Master shall act as Chairman at all general and Committee meetings. He shall also represent the Association in its dealings with the public.
 - ii) The two Joint Masters shall assist the Grand Master and one of them shall deputise for the Grand Master in the latter's absence.
 - iii) The Secretary shall keep all records of particulars and of members in a Membership register. He shall within 28 days of the Annual General Meeting send the Annual Report and the Audited Accounts of the Association to the Registrar of Societies.
 - iv) The Treasurer shall be responsible for the finance of the Association. He shall keep accounts of all its financial transactions and shall be responsible for their correctness. He shall not keep more than \$50/- in the form of Petty Cash and any amount above the figure shall be deposited in the society's bank account.

AUDITORS

- 33) Two members who are not members of the Committee shall be appointed as Auditors at each general meeting and they shall hold office for one year. They will be required to audit each year's accounts and present a report on them to the Annual General Meeting. They may be required by the President to audit the Association Accounts for any period within their tenure of office at any date and make a report to the Committee.

PROHIBITIONS

- 34)
- i) Gambling of any kind such as playing of Paikow or Mahjong whether for stakes or not, is forbidden at runs. The introduction of materials for gambling, illegal drugs and bad characters on runs is prohibited.
 - ii) The Association or its members shall not indulge in any political, communal or religious activities or allow the Association's fund and/or meetings to be used for any of the aforesaid purposes.
 - iii) The Association shall not have any affiliation or connection outside Malaysia.

AMENDMENTS

- 35) No alterations or additions to this Constitution shall be made except at a general meeting as provided for in articles 18-22 and such amendments shall not come into

force without prior sanction of the Registrar of Societies. An amendment, alteration or addition to the provisions of this Constitution shall not be valid unless approved at a general meeting by a 2/3rd majority of the number of registered members of the Association.

INTERPRETATION

- 36) In the event of any question arising out of any point which is expressly provided for in the rules, the decision of the Committee shall be binding on all members unless and until countermanded by a resolution of a general meeting.

DISSOLUTION

- 37) In this Rule "member" means anyone who is, in accordance with the Constitution of the Association, entitled to vote : -
 - i) The Association shall not be dissolved, except with the consent of not less than 2/3rd of the members of the Association expressed, either in person or by proxy at a general meeting convened for the purpose, or by postal vote.
 - ii) In the event of the Association being dissolved, all debts and liabilities legally incurred on behalf of the Association shall be fully discharged, and the remaining funds shall be distributed in such a manner as may be decided by the majority of the members present at the general meeting convened pursuant to sub-section (i) of Article 37.
 - iii) Notices of dissolution shall be given within 14 days of the dissolution to the Registrar of Societies.

SIGNED
Grandmaster

SIGNED
Hon. Secretary